

Your instruction to set up a



# New standing order

Please write clearly in **black ink** in the white spaces with capital letters or cross the boxes.  
All sections must be completed.

Please return the **original** form as photocopies are not acceptable.  
**Important** – we cannot set standing orders or direct debits up on savings accounts.

## 1 Your details

Your full name or name of business

Sort code (being debited)

Account number (being debited)

Your contact telephone number

Branch name

## 2 Details of your standing order

Does this instruction replace any existing standing order or direct debit instructions? Yes No

Payment reference (if applicable)

If **yes** please give details in special instructions below and arrange to cancel them.

Recipient's name

TUESDAY O'HARA FUND

First payment amount (if different to usual payment)

£

First payment date

D D M M Y Y

Recipient's bank and branch name

LLOYDS TSB

Usual payment amount

£

Recipient's sort code (6 digits)

3 0 9 2 8 6

Recipient's account number (8 digits)

2 6 7 1 5 0 9

Usual payment amount in words

How often do you want the payment made?

Weekly 4 weekly Monthly Quarterly Half yearly Yearly

Other frequencies (give details)

Please give details of any special instructions

Final payment amount (if different to usual payment) This must have a final payment date

£

Final payment date (if applicable)

D D M M Y Y

OR

Until further notice

## 3 Your agreement with us

Please note that we will not:

- make any reference to VAT or any other indeterminate element
- advise your address to the person/organisation you are paying
- tell the person/organisation you are not able to pay
- ask the bank of the person/organisation you are paying to tell this person/organisation when payments are received.

I authorise you to debit my/our account, in accordance with the details in Section 2.  
This request is addressed to the bank which holds my/our account.

Your signature(s)

Date

For bank use only

From branch name and contact name

SMD checked ✓

Sort code

Branch stamp